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Victoria Storrs
Assistant Secretary

Sandra Shapard
Member

Tim Maniccia
Member

David Kidera
Member

TOWN OF BETHLEHEM

Albany County - New York

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MINUTES GOVERNANCE COMMITTEE MEETING

March 23, 2018

A meeting of the Town of Bethlehem Industrial Development Agency Governance Committee Meeting was convened in public session in the Bethlehem Town Hall, 445 Delaware Avenue, Delmar, NY at 8:52am on Friday, March 23, 2018.

Attendance was recorded as follows:

Joe Richardson, Chair

David Kidera

Sandra Shapard

Tom Connolly

Liz Staubach

Robin Nagengast

Chairman Richardson called the meeting to order at 8:52am.

Approval of Minutes

Upon motion by Mr. Kidera, seconded by Ms. Shapard, the members approved the minutes of the Governance Committee Meeting held on June 28, 2017.

Review 2017 Evaluation of Board Performance by BIDA Members

The Committee reviewed member responses and comments. The evaluation will be shared with the full board. There was committee consensus to propose a workshop to discuss the results of the evaluation as well as other items of interest. The item will be on the next regular meeting agenda to determine which members would like to plan.

Advise Town Board on Skills and Experiences required of Potential Agency Members

Suggested changes will be incorporated into the letter from the Supervisor.

Review Training of New Members and Staff

All members have participated in ABO Training and received orientation when appointed. The statute recommends training on an ongoing basis; the committee will be provided with a list of member training dates.

Discussion Current Best Governance Practices

The Committee has reviewed current best governance practices.

Motion to Adjourn

The meeting was adjourned at 9:39am on a motion by Ms. Shapard, seconded by Mr. Kidera.

Respectfully submitted,
Robin Nagengast