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# Authorities Budget Office Policy Guidance



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## Authority Mission Statement and Performance Measurements

### **Name of Public Authority:**

Town of Bethlehem Industrial Development Agency

### **Public Authority's Mission Statement:**

The Town of Bethlehem's Comprehensive Plan, as adopted by the Town Board in 2005 recommends that the Town grow in a manner that maintains and enhances its preeminent residential and semi-rural character through high quality and clean non-residential development in carefully planned and strategically located sites. Residential neighborhoods in the Town will be enhanced by proximity to open space, pedestrian-oriented facilities, high quality employment opportunities and neighborhood-scale commercial services.

The Agency's mission is to assist the Town in implementing the non-residential development components of the Plan by actively promoting, attracting, retaining and developing high quality jobs and capital investment in the Town with a focus on appropriate, economically sound and sustainable commercial, industrial, manufacturing, warehousing, educational, research and recreational facilities and projects. To secure expanded jobs and investment associated with such development, the Agency will provide to such projects technical and other assistance and "financial assistance" to such projects in accordance with Article 18-A of the General Municipal Law of the State of New York.

**Date Adopted:** August 25, 2010

### **List of Performance Goals (If additional space is needed, please attach):**

- Total number of leads generated internally \_ externally \_
- Total number of projects initiated \_ closed \_
- Number of ongoing projects \_\_\_
- Jobs created from ongoing projects in the year reported \_\_\_\_ retained \_\_\_\_
- Dollar amount of capital investment from ongoing projects \_\_\_\_\_
- Retention of existing businesses \_
- Dollar amount of non-real estate tax exemptions \_
- Dollar amount of projected real estate taxes in the year reported \_\_\_\_\_
- Dollar amount of actual PILOT payments in the year reported \_\_\_\_\_
- Net tax exemptions in the year reported \_\_\_\_\_\*

\* "A negative net exemption may reflect a fixed PILOT that exceeds actual tax exemptions . . ." (NYS OSC Annual Performance Report on New York State's Industrial Development Agencies 2008)

**Additional questions:**

1. Have the board members acknowledged that they have read and understood the mission of the public authority?

Yes

2. Who has the power to appoint the management of the public authority?

Town of Bethlehem

3. If the Board appoints management, do you have a policy you follow when appointing the management of the public authority?

N/A

4. Briefly describe the role of the Board and the role of management in the implementation of the mission.

The Board sets broad policies and the strategic direction for projects. Management implements the particulars of the policies and projects with the Board giving final approval to particular policies and projects.

5. Has the Board acknowledged that they have read and understood the responses to each of these questions?

Yes