

PROCUREMENT REPORT 2012

In 2011 the Agency entered into the contracts described below which continued in 2012:

1. Contract with August Bohl Contracting to construct a 3/4 mile access road with accompanying water, sewer, utilities, storm water basin and pump station ("Infrastructure") in the Vista Technology Campus for a base bid of \$4,283,970; The Agency followed General Municipal Law section 103 and obtained formal sealed bids from six construction companies. Bohl was the low bidder.
2. Contract with Chazen Companies for construction administration and observation services for the construction of the Infrastructure for a fee of \$140,000. The Agency, following its Guidelines for procurement of professional services issued a request for proposals and obtained proposals from three engineering firms. Chazen submitted the lowest proposal.
3. Contract with BBL Construction Services as construction manager as adviser for actual costs plus a fee of 2.5%. BIDA solicited proposals from qualified Construction Management (CM) firms to advise, assist and consult with BIDA and the Town's DPW/Engineering Division on the design, procurement and construction of Vista Boulevard and associated infrastructure. The Department of Public Works (DPW) sent out twenty-three (23) requests for proposals (RFP's) to various construction companies, construction management firms, engineering companies and developers. Three (3) proposals were submitted to the Town. A selection committee evaluated certain criteria and determined that BBL Construction services would be the best choice to be the Construction Manager for Phase 1A of the Vista Technology Campus.
4. Contract with McNamee, Lochner, Titus & Williams, P.C. to review the construction contract, the construction manager contract and two engineering services contracts for a fee not to exceed \$8,820. The Agency, following its Guidelines for procurement of professional services issued a request for proposals and received proposals from four law firms. McNamee submitted the lowest proposal. Subsequently, the not-to-exceed fee was raised to \$20,135.

In 2012, the Agency entered into contracts with:

1. Allen F. Maikels, CPA, as Chief Financial Officer of the Agency. The Agency reviewed resumes for Comptroller of the Town of Bethlehem and following its Guidelines for procurement of professional services issued a request for proposals and obtained a proposal from one person. Mr.

Maikels submitted a proposal to perform all aspects of financial management for a fee of \$900 per month.

2. The Town of Bethlehem pursuant to which the Town provides professional services to the Agency for an annual fee of \$50,000.