

**Frank S. Venezia**  
*Chairman*

**Joseph P. Richardson**  
*Vice Chairman*

**Tim McCann**  
*Secretary*

**Victoria Storrs**  
*Assistant Secretary*

**Sandra Shapard**  
*Member*

**Tim Maniccia**  
*Member*

**David Kidera**  
*Member*

## **TOWN OF BETHLEHEM**

*Albany County - New York*

### **INDUSTRIAL DEVELOPMENT AGENCY**

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DELMAR, NEW YORK 12054

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**Thomas P. Connolly**  
*Executive Director,*

*Assistant Secretary and  
Agency Counsel*  
518-447-3303

**Allen F. Maikels**  
*Treasurer, Chief Financial  
Officer and Contracting Officer*  
518-487-4679

**Elizabeth Staubach**  
*Economic Development  
Coordinator*  
Ext. 1189

**Robin Nagengast**  
*Assistant to the Executive  
Director and Clerk*  
Ext. 1164

### **PROCUREMENT REPORT 2017**

In 2017 the Agency entered into or continued contracts with:

1. Town of Bethlehem – The Agency entered into an agreement with the Town of Bethlehem (the sponsoring government) to provide Administrative and managerial services to the Agency for an annual Fee of \$50,000.
2. Allen F Maikels, CPA – The Agency retained Allen F Maikels, CPA to be its Chief Financial Officer and Contracting Officer for a monthly fee of \$900. The Agency followed its Guidelines for procurement of professional services.